

Preceptor Packet:  
Executive Practice & Healthcare  
Leadership Student

## Executive Practice & Healthcare Leadership Program Information

### Research College of Nursing

Research College of Nursing is a small full-accredited private college specializing in quality nursing education since 1905. Currently the college offers both an undergraduate Bachelors of Science in Nursing (BSN) and Master of Science in Nursing (MSN) degree. Research College began offering a Master of Science in Nursing degree in 1997. The MSN Program offers six graduate tracks: Family Nurse Practitioner, Adult-Gerontological Nurse Practitioner, Executive Practice & Healthcare Leadership, Nurse Educator, Clinical Nurse Leader, and RN-MSN. The Executive Practice and Healthcare Leadership (EPHL) track prepares graduates to serve in executive leadership and management roles in diverse healthcare delivery systems.

### Executive Practice and Healthcare Leadership Faculty Information

Rebecca Cahill, DNP, RN, CPHQ  
Associate Professor & EPHL Track Coordinator  
[Rebecca.Cahill@researchcollege.edu](mailto:Rebecca.Cahill@researchcollege.edu)  
816.995.2854

Lynn Warmbrodt, PsyD, RN  
Professor & Graduate Program Director  
[Lynn.Warmbrodt@researchcollege.edu](mailto:Lynn.Warmbrodt@researchcollege.edu)  
816-995-2838

Dear Preceptor,

Thank you for agreeing to serve as a preceptor for an Executive Practice and Healthcare Leadership student. The primary purpose of this program is to prepare and develop nurse leaders to serve in executive leadership roles. One of the main roles is the Chief Nursing Officer position; however, the track prepares nurses for leadership in a variety of roles. The Executive Practice and Healthcare Leadership (EPHL) track is offered entirely online with no on-ground requirements other than the practicum experiences.

The final year of the EPHL track requires 2 practicum courses: NU 7210 Executive Nurse Practicum I (taken the first semester) and NU 7230 Executive Nurse Practicum II (taken the second semester). The number of contact hours required each week is 12 with a total of 180 hours of practicum time completed each semester. Generally, the semester consists of 13-15 weeks of student activity.

The student should assist with the completion of the preceptor agreement and also in answering other questions. Faculty is also available to assist in instructions for completion of information needed from you.

One primary role of the preceptor is to ensure that the student has access to individuals who can assist them in learning about the content topic for the week. Generally, there is a different topic each week. The student may also participate in activities that are available and designed by the preceptor, such as special meetings, projects etc. Students are also required to complete a major project each semester. The student will provide more information regarding that assignment after the beginning of each semester.

You will be receiving an email from the faculty each Monday morning outlining the content and assignment for the week. This email will include any other special instructions for the students that are needed. Please feel free to communicate with faculty any time and as often as needed either via telephone (816-995-2854) or email. On-site visits are not made because of the online nature of the program and many students are out of state.

To review other information about Research College of Nursing and the Executive Practice and Healthcare Leadership track, please visit [www.researchcollege.edu](http://www.researchcollege.edu). Thank you again for your willingness to support not only our students, but the profession in development of future leaders in nursing.

Sincerely,

Rebecca Cahill, DNP, RN, CPHQ  
Associate Professor & EPHL Track Coordinator  
Research College of Nursing  
2525 East Meyer Blvd.  
Kansas City, MO 64132

Please contact Rebecca Cahill, Associate Professor & Track Coordinator for further details about the practicum.

Rebecca Cahill, DNP, RN, CPHQ

2525 East Meyer Blvd.

Kansas City, MO 64132

816.995.2854 (office)

[rebecca.cahill@researchcollege.edu](mailto:rebecca.cahill@researchcollege.edu)

Preceptor qualifications:

1. Current license in state where practicum is located.
2. Master of Science degree from an NLNAC or CCNE accredited school.
3. Minimum of two years experience specifically in an executive role, CNO preferred but not required.
4. A Director level preceptor may be utilized for Executive Nurse Practicum I only, but must hold at least a MSN degree with 2 years experience in the role.
5. Well established in the clinical agency and can assist student in networking with professionals in other disciplines.
6. Experience mentoring new graduates and/or graduate level nurses and understands the implications of the role.
7. Time and resources to spend with the graduate student on selected days.
8. The student and preceptor employed at the same facility may not be approved.
9. Instructor must approve all preceptors prior to the start of each course.

**Research College of Nursing  
Graduate Program  
Preceptor Agreement**

Dear Preceptor,

Please take a moment to provide the following information so we can work with you in a way most convenient for you.

How do you prefer to be contacted: Phone: \_\_\_\_\_

Email: \_\_\_\_\_

What is the best time of day to reach you? \_\_\_\_\_

**STATEMENT OF AGREEMENT**

I, \_\_\_\_\_, agree to serve as a preceptor for a Graduate Student from Research College of Nursing. I understand I will be responsible for the supervision and evaluation of the student. In addition, a Research College of Nursing Graduate Faculty Member will be available for assisting with the student experience and will be responsible for the grading of the student. The scheduling of this experience will be negotiated prior to the beginning of each academic session.

Preceptor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Faculty Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Dean's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AGENCY CONTACT INFORMATION**

Agency Name: \_\_\_\_\_

Office Manager: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Preceptor Name: \_\_\_\_\_

Student Name: \_\_\_\_\_

**Please return this completed form to Sherry Owen, Administrative Assistant, along with a copy of your CV and license, by fax to (816) 995-2817, or by mail to Research College of Nursing, 2525 E. Meyer Blvd., Kansas City, MO 64132. When this information has been received, an institutional contract will be sent to your office if one is not already in place.**