Family Educational Rights and Privacy Act

In compliance with Public Law No. 93-380, Family Educational Rights and Privacy Act of 1974, Research College of Nursing defines directory information as student's name, address, telephone number, date of birth, place of birth, parent's names, address and telephone number, class, major, dates of attendance, degrees and awards received, participation in officially recognized activities and sports and the previous educational institutions attended by the student. A student directory for internal college use is duplicated and distributed to faculty, administration and student organizations. Students who wish to restrict the release of directory information must notify the Student Affairs Office of Research College of Nursing and the Registrar's Office of Rockhurst University in writing during the first week of each academic term. Upon receipt of such request their directory information will be designated confidential and will not be released outside the institution(s) except to individuals, institutions, agencies and organizations authorized in the Act.

Also in compliance with the Privacy Act, Research College of Nursing and Rockhurst University provide students access to their official educational records in the Registrar's Office and additional records in the Student Affairs Office by appointment and provide an opportunity to challenge such records on the grounds that they are inaccurate through the Registrar and the Dean, respectively. Students may file a complaint with the Office for Civil Rights in the Department of Education (OCR) to seek redress if the College fails to comply with the requirements of the Act. Educational records are maintained by the Office of Academic Programs and copies of records are provided to advisers. Official transcripts are maintained by the Registrar's Office at Rockhurst and are released upon the student's written request only. For the graduate program official transcripts are maintained by the Office of Academic Programs and are released upon the student's written request only.