

**RESEARCH COLLEGE OF NURSING  
SATISFACTORY ACADEMIC PROGRESS**

**Satisfactory Academic Progress Standards**

The US Department of Education requires students to maintain certain academic standards to obtain or retain eligibility for federally sponsored student aid programs. In accordance with these standards Research College of Nursing has established the following standards to measure a student's academic progress. These standards will be applied uniformly to all students when determining their eligibility for federal, state and college funding.

**Maximum Attempted Enrollment Credit Hours Time Frame**

The maximum attempted enrollment credit hours a student may enroll for to complete their college degree of study must not exceed 192 attempted enrollment credit hours for the completion of a 128 credit hour degree program. For students who transfer into the university, the 192 attempted enrollment credit hours' maximum includes attempted credit hours at other colleges/universities attended, if transfer credit hours were accepted by the college. This means that you must complete 67% of what you attempt each semester.

For academic programs requiring less than 128 credit hours for degree completion, the maximum attempted enrollment credit hours for the program completion is 150% of required credit hours for the program.

**Undergraduate Students Cumulative GPA Requirement**

Students must also maintain a Rockhurst University/Research College of Nursing cumulative GPA of 2.0 in order to demonstrate SAP. The cumulative GPA requirement applies to all federal, state and college aid. Certain college scholarships do require higher than a 2.0 cumulative GPA and those requirements can be found in the catalog for each scholarship listed.

**Monitoring SAP-Requirements for Federal Title IV/State Eligibility**

At the end of each semester, the student's academic record will be reviewed for Satisfactory Academic Progress. If a student does not complete the 67% of what was attempted or have a 2.0 cumulative GPA at the end of any semester, that student shall be put on academic progress warning. The student will have one semester (this could mean the summer semester) to make up the deficiency. If at the end of the warning semester the student does not make up the deficient hours or achieve a cumulative 2.0 GPA, the student's eligibility for Federal Title IV/state aid will be terminated immediately.

### **Monitoring SAP-Requirements for College Scholarship/Awards**

At the end of each academic year (spring enrollment period) the students recorded will be checked for SAP. If we find that the student is not meeting the 2.0 GPA requirement of 67% completion of attempted hour's requirement, the student will have two semesters to make up the deficiencies. The summer counts as one of the semesters. If at the end of the probationary period the deficiency has not been corrected, all university aid will be cancelled (it is more than likely that this will also cancel out your Federal and State aid as well). Once the deficiencies have been met the aid will be fully reinstated for future semesters.

### **Appeal Process for Students Terminated from Title IV Aid**

A student terminated from receiving Federal Title IV aid for failure to meet SAP requirements may appeal the termination. Students may appeal for reinstatement based on mitigating circumstances, which are supported by documentation. Appeals must be made in writing to the Director of Financial Aid within 30 days of notification. After 30 days, no appeal will be considered.

### **Changing Majors, Repeat Coursework, Incompletes and Withdrawals, and Second Degree Coursework**

In the case where a student changes degree programs, courses taken that do not contribute to the new degree program do not count toward the 150% requirement.

Any non-credit coursework, repeat coursework or coursework for which a grade of incomplete or withdraw is given counts towards both the quantitative and qualitative measures for calculating SAP.

Any student pursuing a second-degree program is subject to both the 150% timeframe and the 2.00 cumulative GPA requirements.

### **Notification**

The college will notify the student of any deficiencies by sending a letter to the permanent address on file. Please ensure that your permanent mailing address is up to date, because a bad address does not negate the SAP rules.

### **Change in policy as of August 2013**