



## **Research College of Nursing Nurse Educator Program Preceptor Information**

Research College of Nursing is a small fully-accredited private college specializing in quality nursing education since 1905. The College celebrated its centennial in 2005. Currently the college offers both an undergraduate Bachelors of Science in Nursing (BSN) and Master of Science in Nursing (MSN) degree. Research College began offering a Master of Science in Nursing degree in 1997. The MSN program offers five graduate tracks: Family Nurse Practitioner, Adult-Gerontology Primary Care Nurse Practitioner, Executive Practice Health Care Leadership, Clinical Nurse Leader, and Nurse Educator Track. We also offer an RN-MSN program.

The following faculty is responsible for clinical supervision in the nurse educator track. Faculty are academically prepared and credentialed and meet requirements needed for graduate nursing programs to be fully accredited. Further information about faculty or the program can be found at [www.researchcollege.edu](http://www.researchcollege.edu).

### **Faculty Information**

Dr. Lynn Warmbrodt, PsyD, RN

Graduate Program Director

[Lynn.warmbrodt@researchcollege.edu](mailto:Lynn.warmbrodt@researchcollege.edu)

816-995-2838

## **Information about the Graduate Clinical Experience**

### **Guide to Clinical Preceptors: Nurse Educator Track**

Thank you for agreeing to work with our Nurse Educator students. Students in the Master's Level Nurse Educator will rotate through two courses in which they will practice under the auspices of a preceptor: NU 7330 Nursing Focused Practicum and NU 7340 Educational Focused Practicum. In each course the students complete 120 hours of clinical.

The following guidelines are provided to assist in selection of a professional who can provide the educational support necessary. These clinical/educational experts should have the skills to guide the graduate level nurse through learning experiences that support the course objectives, expose them to role models, and provide feedback in relation to performance.

#### **Preceptor qualifications:**

1. Current license in state where practicum is located.
2. Master of Science degree from an NLNAC or CCNE accredited school.
3. Minimum of two years experience in clinical setting for NU 7330.
4. Minimum of two to three years experience in educational setting for NU 7340.
5. Student's immediate manager or supervisor may not serve as preceptor.

#### **Guidelines for selection: NU 7330**

1. Select clinical area in which experience is limited and opportunities for new learning are plentiful.
2. Select agency that provides client population adequate to meet learning objectives.
3. Select preceptor that is well established in the clinical agency and can assist student in networking with professionals in other disciplines.
4. Select a preceptor who has experience mentoring new graduates and/or graduate level nurses and understands the implications of the role.
5. Select a preceptor who has the time and resources to spend with the graduate student on selected days.

#### **Guidelines for selection: NU 7340**

1. Select preceptor in area of focuses; staff development, client education, higher education, etc.
2. Select preceptor whose strength lies in the educational goals of the student; classroom teaching, online education, community education, etc.
3. Select a preceptor who has experience mentoring new graduates and/or graduate level nurses and understands the implications of the role.
4. Select a preceptor who has the time and resources to spend with the graduate student.

## **The Preceptor Agreement**

The Preceptor Agreement (included below) should be completed by the preceptor. The preceptor will attach a current CV and a copy of his or her license.

- a. A designated Clinical Faculty member will review the Preceptor Agreement and approve the preceptor.
- b. This preceptor agreement is then sent to the Administrative Secretary.
- c. Once the Preceptor Agreement is approved, a contract with the site will be sent to the institution. Once the contract has been signed and approved, the student, if eligible, can begin the practicum hours. All students should be given permission to start clinical practice hours by a clinical faculty person. Any hours done before or without approval will not count towards course requirements and are done at the student's own risk.

### **Student Evaluation:**

The preceptor will provide evaluative feedback to the student via the course evaluation which will be sent to you by the supervising faculty. In addition, preceptors will verify students have completed the required clinical hours. Faculty will be forwarding to preceptors Study Guides, every other week, which will indicate the topic for the course online discussion. Please feel free to interact with the student related to the discussion topic. Supervising faculty will be interacting with the student in online discussions weekly, and with the preceptor every two weeks.

### **Preceptor Evaluation of the clinical experience:**

At the end of each semester, the preceptor evaluates the clinical experience. This form will be attached to an email at the end of the course, with instructions for your completion. This evaluative information is used by the faculty as well as the Assessment Committee in the college to evaluate the clinical experiences. Feedback provided by preceptors is meaningful to faculty. Frequently, course changes are made in response to preceptor feedback. It is greatly appreciated.

**Research College of Nursing  
Graduate Program  
Preceptor Agreement**

Dear Preceptor,

Please take a moment to provide the following information so we can work with you in a way most convenient for you.

How do you prefer to be contacted: Phone: \_\_\_\_\_

Email: \_\_\_\_\_

What is the best time of day to reach you? \_\_\_\_\_

**STATEMENT OF AGREEMENT**

I, \_\_\_\_\_, agree to serve as a preceptor for a Graduate Student from Research College of Nursing. I understand I will be responsible for the supervision and evaluation of the student. In addition, a Research College of Nursing Graduate Faculty Member will be available for assisting with the student experience and will be responsible for the grading of the student. The scheduling of this experience will be negotiated prior to the beginning of each academic session.

Preceptor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Faculty Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Dean's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AGENCY CONTACT INFORMATION**

Agency Name: \_\_\_\_\_

Office Manager: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Preceptor Name: \_\_\_\_\_

Student Name: \_\_\_\_\_

**Please return this completed form to Sherry Owen, Administrative Assistant, along with a copy of your CV, license and malpractice insurance information, by fax to (816) 995-2817, or by mail to Research College of Nursing, 2525 E. Meyer Blvd., Kansas City, MO 64132. When this information has been received, an institutional contract will be sent to your office if one is not already in place.**

7-29-13 LW

